

Multnomah County HMIS Privacy & Security Notice

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Ekkewe chon awora ekkewe service iwe ir ra kan pwan ioni porousom kewe nupwen ka angei ekkewe services senir. IPorous ir mi tongeni repwe nounou ar repwe tongeni sinei nge en iwe ra kan era pwe “protected personal information” ika “PPI”. PPI mi tongeni an epwe pachenong itomw, omw address, nampan noum fon, omw email address ika nampan noum social security Pwan ew agency mi pwan tongeni an epwe ioni ew sokkun PPI. Pwan ekkewe agencies ir mi kan ioni porousom kewe ren met ekkewe mi fis ngonuk me ekkewe services me referrals en mi angei.

Ei esinesin aa tichikatiw:

- met ekkewe homeless services agencies ir mi tongeni fori ngeni omw ewe PPI
- omw kewe pwung ren omw ewe PPI
- wisen ewe agency epwe tumwunu omw ewe PPI
- ifa usun omw kopwe wanong ewe grievance ika pwe ke mefi nge omw kewe pwung ir mi atai.

Ei esinesin nge mi ngeni meinisin tichikin porous ir mi ioni seni aramas ir mi angei ekkewe services. Meinisin agencies non ewe homeless service system iwe repwe fori pwungun makken ach ei esinesin. Ei esinesin iwe ina epwe kawor non fitu sokkun fosun fenu Ika pwe aa wor, iwe en mi tongeni omw kopwe tingor echo noum kapi non fosun fenuwom.

Mi or ew ennuken ach sipwe anomwu omw ewe PPI epwe nomw non private. Nge, ekkewe agencies ke angang ngeni iwe ir mi tongeni ar repwe nounou ika wau porousom kewe ngeni ekkewe chon awora ekkewe services, me omw kopwe meet legal me ekkoch wisom kewe. Bomw request services mewau porousomkewe, wewen ka mwut ngeni an ewe agency anepwe ioni me isoni porousom kana. Ka pwan mwut ngeni ewe agency an epwe nounou ika wau omw ewe PPI usun chok met mi tichikatiw non ei taropwen esinesin ika met mi pwan afatetiw non ennuken.

Ei esinesin esapw ew legal contract. EweCounty mi or an nemenem me pwung an epwe siwini ei esinesin ese pwan nifinifin inet atun. Ika pwe aa or ekkesiwinin ei esinesin, iwe ina sipwe pachei ena kapin won ach kewe websites me awora ngonuk ika pwe me mwochen nounou. Ewe ekkesiwin aa fis ngeni ei esinesin ika pwe epwe or iwe ina epwe pwan apply ngeni ekkewe porous kich mi ioni ren mwan ika mwirin ewe pwinin maramen siwin, chinon chok ika pwe kich mi pwisin afatatiw.

En mi tongeni omw kopwe tingor noum kapin nouch ei esinesin ese pwan nifinifin inet atun. Kose mwochen kopwe nounou ena contact information nesopwonon ei esinesin ren omw kopwe tingor tichikin porous ika omw kopwe angei noum kapin ei esinesin.

1. Homeless Management Information System (HMIS)

Ewe United States federal government mi require nge ekkewe homeless service providers repwe nounou ewe special databases. Ekkei databases sa kan ker ngenir "homeless management information systems" ika "HMIS". HMIS ee kan anisi ekkewe officials ar repwe weweochuti met ekkewe aramas eseor imwer ir mi osupwangan.

2. Nounoun me Katoun ekkewe porous non HMIS

Homeless service agencies iwe re kan wisenwanong ekkewe porous ke ngenir non HMIS. Mi pwan pachenong PPI. Napengeni ekkewe agencies re kan nounou HMIS iwe re kan wau ekkewe data re ioni fiti ekkewe ekkoch agencies re kan pwan nounou HMIS. Met ekkewe agencies me programs ra wau ren ekkewe data iwe esapw nene fengen ifa usun ar wau. Agencies non unusen ekkewecounties iwe mi sokkono ifa usun ar repwe angei omw mwumwuta mwen ar repwe tongeni wau porousom kewe.

Fan ekkoch ennu mi tongeni mwut ngeni ekkewe agencies ar repwe rekotuni ika wau porousom kewe, pachenong PPI, nge resapw pwan angei omw mwumwuta.

Napengeni HMIS administrators re kan angang non ewe County level iwe ir mi tongeni tonong non ewe system pwan tour ngeni ekkewe porous non. Ei ukukun level ren ar repwe tonong iwe sipwe fori faniten tumwunun ach ei system. Ekkewe administrators iwe mi or ar ewe fos re kan era "minimum necessary" principle, iwe wewen nge ekkewe chon nounou HMIS repwe chok tongeni angei ukukun met ren ewe data ren an epwe weseoch ar kewe angang.

Homeless service agencies non ena area iwe ir mi tongeni wau porousom kewe faniten met ekkei mi tichikitiw fan ei. Pwopwunapan iwe aa kinikinitiw non ruu kinikin: "Mi tongeni Wau" me "Epwe Wau". Ewe wewe fan "Mi tongeni Wau" iwe optional chok omw kopwe tongeni wau faniten aninisin services. Ekkewe wewe fan "Epwe Wau" iwe ir mi required seni ennu

Mi tongeni Wau

1. Ren akkoten, aworen, coordinate ika eochunon services non unusen ekkewe agencies.
2. Ren omw kopwe locate ekkewe programs ir mi tongeni anisuk.
3. Ren an epwe taweoch ekkewe administrative activities pachenong, nge esapw pwan keuk won legal, audit, personnel, program evaluation, planning, analysis, aggregate reporting, oversight ika ewe management functions.
4. Ian katoun porous mi ketiw seni ennu iwe ese pwan nap seni an katou ren met ewe ennu mi mwut ngeni. Mi tongeni epwe fis ei atun ew medical emergency, ika nupwen aa or ewe repot ren ew fororongaw ren emon ekkewe chon angang ika ew fororongaw aa fis won am kewe neni, ika ach sipwe tongeni epeti esapw fis ew osukosuk ngeni tumwunun nonomwuch me ach safety.
5. Ika pwe en ika ewe authorized representative aa eisini kem ren ekkewe porous ampwe wau.

ESINESIN: An epwe tou ewe PPI iwe mi require epwe or mwumwuta seni HMIS Lead agency ren ekkoch metoch epwe fis. Aneani ena section itan "Data Sharing Approvals" fan na ren tichikin porous.

Epwe Katou

6. Ren ekkewe research required seni ewe contract ren ir mi meet ekkewe privacy conditions.
7. Ren ekkewe activities ir mi wewe ngeni ewe payment ika reimbursement ren ekkewe services.
8. Ren omw kopwe fti ewe legal reporting obligations.
9. Ren ewe court order, warrant, subpoena ika pwan ekkewe court proceeding.

Ren ekkoch fansoun, iwe ekkewe chon nounou HMIS ir mi tongeni ar repwe wau porousom kewe nge rese pwan angei omw mwumwuta, ren met sa fen tichikatiw asan na. Ren ew chok aweve epwe chok fis ika pwe ewe program aa shift ngeni ew agency seni ewe ew akomw. Ren ar repwe anisi ewe minafon agency an epwe fori wisan ngeni ekkewe participants, ewe original agency mi tongeni anepwe wau ekkewe contact ika ekkoch porous, ina mwo ika ena porous ese katou me ren ewe participant. Ekkoch pwan aweve mi pwan tongeni apply.

WellSky, iwe parent company ren ewe local HMIS, mi tongeni epwe katon, nounou, me wau ewe PPI ren an epwe anisi ewe community. An WellSky aninis mi tongeni epwe pwan pachenong an epwe aneneni ekkewe client rekot, an epwe wau ekkewe claims data, ika an epwe fori ekkewe billing ika met ekkewe mi wewe ngeni angangen payment. WellSky mi tongeni an epwe pwan connect omw ewe PPI ngeni ekkewe ekkoch aramas re kan aninis me fori ika tumwunu an ekkewe clients rekot.

Am kan wau ekkoch porous me non HMIS ren an esapw or kapin an ekkewe client ekkewe rekot. Ekkewe chon nounou HMIS iwe ikkei met ir mi tongeni ar repwe kuna ren meinisin an ewe client rekot:

- Itan & Last Name
- Nampan Social Security (mi required ren pwan ekkoch services)
- Alias
- Fite lerin
- Veteran Status

PPI epwe tetenu seni HMIS data mwen omw kopwe wau ika pwe pwokiten omw wau nge faniten research. Amse kan publish PPI fiti ekkewe repot ika porousen ekkewe statistic ina pwata ekkena porous aa katou iwe sise tongeni sipwe sinei nge ena.

Tumwunun omw ewe privacy me tumwununaramas re kan nounou ewe homeless services iwe mi fokkun euehea ngeni kich. Porous sa ioniren fanitom iwe mi euehea me mi pwan mwonomwon. Am kan chok ioni faniten ach sipwe tongeni awora ekkewe services, fori mwokutukutun ach ewe organization, ika met ekkewe aa pwisin afatetiwi me non enuk.

3. Data Sharing Approvals

Ewe County ika HMIS ren pwan ekkewe agencies ir mi pwan fifiti kich iwe mi or ar mwumwuta ar repwe tongeni transfer ini ekkewe data an epwe tonong me tou seni ach ewe HMIS database. Data iwe mi tongeni an epwe transfer ngeni ew agency mi pwan nounou HMIS ika ew agency ese pwan nounou HMIS non ekkoch sokkun metoch. Ewe “agency mi pwan nounou HMIS” iwe ew organization mi tongeni tour ngeni me nounou an Multnomah County ewe HMIS. Ew department, division ika ew unit ren nenien angang iwe kich mi pwan tongeni ekieki pwe ew organization me, ina pwata, ew agency mi pwan nounou HMIS.

HMIS-participating agencies iwe mi or ar ownership won ekkewe porous ra fen ioni me isoni iwe ra anomwu nukun HMIS. Agencies iwe ir mi tongeni ar repwe pwan wau ekkewe porous pwisin nour ngeni ekkewe pwan third parties ina mwo ika rese angei ar mwumwuta seni ewe County's HMIS Lead ika pwe ir mi fiti ennukun ekkewe HMIS policies & procedures, me pwisin ar kewe policies me ennu. Ren pwisin nefinen ewe County me ewe agency ra fen saina ewe County's HMIS Agency Participation Agreement, iwe ekkewe porous ra katonong non ewe agency seni HMIS iwe ra nomw fan nemenien ewe County.

Katoun porousen PPI pwisin porous noun chon ewe County ngeni ese pwan nifinifin ekkewe non-HMIS participating entity iwe repwe angei ar mwumwuta non taropwe seni ewe County's HMIS Lead agency ika pwan ew group ir mi authorized non taropwe seni ewe HMIS Lead. Ei mak non taropwe iwe epwe or ena approval an epwe tongeni formalized non ewe data sharing agreement ika ewe data sharing authorization form.

4. Ion mi Accesses ngeni HMIS

Emon me emon aramas mi tongeni tonong non HMIS iwe ir mi saina ewe taropwen etipew ar repwe anomwu ach kei policies me procedures. HMIS policies nge re tumwunu ekkewe porous me an aramas privacy ren ar nomw won ekkewe homeless services. Ew me ew ekkewe agencies ir mi pwan saina ekkewe etipew re require ren ewe agency an epwe fori wisan ngeni an HMIS kewe policies me procedures. Ekkewe chon aramas ir mi authorized iwe ir mi tongeni tonong non HMIS. Ekkei tetenin tichikin porous iwe mi pwung ngeni ei taropwe ren ach ewe saingon ekkesiwini iwe mi pwan pwachenong ren ach sipwe awora ekkewe porous an epwe tongeni anisuk. Ewe County mi tongeni an epwe awateno ekkewe categories ese pwan nifinifin inet atun. Nupwen an esapw or meinis in ekkewe categories ren fan na iwe ese pwan tongeni an epwe epeti ekkewe pwan ekkoch kinikin aramas ar repwe pwan nomw non HMIS.

Ekkewe aramas re kan nounou HMIS iwe ikke ir:

- Ekkewe ekkoch chon angangen ekkewe agencies re kan awora ekkewe homeless services.
 - Ekkei agencies iwe re kan angang Clackamas, Multnomah me/ika Washington Counties. Ekkoch ekkei team iwe ir mi pwan awora direct services ren angang me non ekkewe county ika city departments. Ekkei aramas non ei group iwe re kan nounou HMIS ar repwe wanong ekkewe data, coordinate me run ekkewe programs, anisi ekkewe aramas ar repwe angei ekkewe services me generate ekkewe required repot.
- HMIS administrators who work at either Clackamas, Multnomah or Washington County
 - Ekkewe aramas non ei group iwe re pwisin mesemes won ei HMIS pwisin. Iwe ir re kan wisen train ini ekkewe chon nounou, makkei repot, awora ekkewe technical aninis, katon ewe data quality me fori wiser an epwe fetaneoch ewe system.
- Data analysts
 - Ekkei data professionals iwe re kan angang non ekkei service agencies ika city ika county departments pwe re kan wisen wau ekkewe data seni HMIS, ra chufengeni iwe ra katon ar repwe tongeni fori ewe pwungun finata ren ar repwe fori ar angang ngeni ar ewe local community.
- Administrative staff non ekkoch ekkewe county ika city departments
 - Ekkei aramas non ei group iwe re kan nounou HMIS ar repwe fori nge ar kewe program ir mi tori ewe contracutal requirements. Iwe ir re kan pwan awora aninis ngeni ekkewe chon angang non ekkewe service agencies.
- HMIS vendor staff

- Ewe HMIS vendor ee kan wisen host me anomwu ewe HMIS, ew we-based software product. Wellsky iwe ina ii noun HMIS vendor ren ach ei community seni 2005 tori 2025. Ew fanosun non 2026 ika 2027, iwe ach ei community epwene no ngeni pwan ew minafon HMIS. Ena minafon HMIS nge aa fen kefinita non ewe 2025. Iten ena minafon HMIS vendor iwe itan Bitfocus.

5. Confidentiality Rights

Ewe privacy me mwonomwon sa fen tichikatiw non ei taropwe iwe aa fori ekkewe ennuK ren ifa usun nounoun porousen HMIS. Ekkei ennuK ra ketiwseni ewe Homeless Services Department (HSD) of Multnomah County. HSD nge ina ewe HMIS Lead agency ren Multnomah iwe ir mi pwan authorize ar repwe etiwa ekkei ennuK senie we Multnomah County Continuum of Care board. Ewe Continuum of Care board nge ew group ren ekkewe aramas re kan wisen mwokutukut won ekkewe pwungun finata ren ewe homeless services system. Ekkeipracticesnge ir mi fori ekkewel applicable confidentiality ennuK, pachenong pwan ekkewe ennuK ren ekkewe program ir mi angei mwonian ewe homeless services seni HUD ika ekkewe pwan third-parties. Mi imwu fesen ennuKun privacy me security nge mi chok pwan apply ngeni protected health information (PHI) subject ngeni ewe Health Insurance Portability and Accountability Act (HIPAA). PHI ese pwan nifinifin porous non omw ewe medical rekot ir mi tongeni repwe nounou ar repwe sinei pwe en ika porousen omw ewe medical status.

Emon me emon aramas me agency ir mi mwumwuta ar repwe aneani ika wanong ekkewe porous non HMIS iwe ir mi train won ekkewe policies ren tumwunun porousen ekkewe client. Iwe ir mi pwan sainsi ewe etipew ren ar repwe anomwu ekkewe porous non mwonomwon me tumwunufichir. Any person or agency that breaks their agreement may lose their access and is subject to further penalties.

6. Omw Pwung ren Porousom Kewe

Ren emon aramasaa nomw won ewe homeless services seni Multnomah County, iwe mi or omw pwung ngeni ekkei tetenin metoch:

1. *Access ngeni omw ewe rekot.* Mi or omw ewe pwung omw kopwe katon me kapini omw ewe HMIS rekot. Ika pwe ka tingor kopwe katon omw ewe rekot, iwe ewe chon angangen County ika agency epwe awora penuwan non ew ekkewe nimwu ranin angang.. Ika pwe rese etiwa omw kopwe access ngeni omw kewe rekot, iwe ina repwe mak ngonuk non taropwe ren omw ewe tingor me ngonuk wewen ika pwata ese ketiw. Pwan echo kapin ena taropwe ina repwe pwan pachenong non noum ewe rekotun services.
2. *Omw kopwe epwungu omw ewe rekot.* Mi or omw pwung omw kopwe ereni kem ampwe epwungu omw ewe rekot. Ika pwe amse etiwa omw ewe tingor ren an epwe or epwungun omw ewe rekot, iwe ina ampwe mak ngonuk non taropwe ren omw ewe tingor me wewen pwata amse etiwa. Pwan echo kapin ena taropwe ina repwe pwan pachenong non noum ewe rekotun services.
3. *Refusal.* Non general, ika pwe ka finata omw kosapw ngeni ewe agency porousom, iwe en mi chok tongeni omw kopw eangei ekkewe services. Nge, ach sipwe fen awora ekkoch services iwe ee anongonong won ekkoch PPI. Ika pwe ewe agency epwe ioni ekkoch porous ren an epwe tongeni awora ewe service, iwe ewe chon angangen agency ina epwe emwenuk ren ifa usun angangan.

4. *An ewe Agency Pwung an Esapw suki ika katon an Emon me Emon Rekot.* Multnomah County me ekkewe chon awora iwe ir mi tongeni repwe epeti omw pwung omw kopwe katon ikakapini noumw ewe PPI ren ekkei tetenin wewe:
 - a. porous mi pachengeni ekkewe legal documents ika taropwe;
 - b. mi or private porous ren pwan emon aramas nge esapw eon noum kewe chon angang;
 - c. ewe porous aa katou ngen ikem seni eon aramas nge kich mi pwon pwe epwe chok nom non mwonomwon ina mine ika pwe si wau ngonuk iwe ka tongeni sinei ika iowe aramas; ika
 - d. ika pwe si wau ena porousiwe mi tongeni epwe anomwu emon ewe non osukosuk ika mi fen tongeni mano.
5. *Harassment.* Mi or am pwung ach sisapw etiwa omw ewe tingor omw kopwe katon, kapini, ika epwungu omw ewe HMIS rekot ika pwe ewe tingor ka era me pin era fan chomwong, ika non ew sokkun pwom ka ngeni kem non osukosuk
6. *Grievance.* Mi or omw pwung ach sipwe eusening:
 - a. ikake mefi nge omw ewe pwungun mwonowmon aa or chon atai,
 - b. ika pwe kose ketiw omw kopwe access ngeni pwisin omw ewe HMIS rekotnge eseor wewen,
 - c. Ika fen ra wakota won personal risk, ika efiengaw..
 - d. Ekkewe agencies ke angang ren iwe mi require ar repwe anomwu ewe system ren ekkewe fofor mi makketiw seni en me omw ewe chochon famini ouwa pwarau ren ami we grievance ren ach ewe service kich mi deliver. Angangen an ewe agency ewe grievance iwe kopwe access ngeni inet chok ka mwochen. Ewe agency epwe pwan ngonuk porous ren ifa usun angangen ach ei grievance ika pwe ke tingor.

5. Ifa Usun Ach Sipwe Tumwunu Porousom Kewe

Ach tumwunuk me omw ewe privacy me ach nomwu omw ewe rekot non mwonomwon mi fokkun euehea ngeni kem. Am mi nounou training, policies, procedures me software non ekei tetenin metoch ach sipwe fori met omw ewe PPI epwe tumwun me nonomw each ren:

1. Ekkewe chon angang re kan nounou HMIS iwe ir mi nounou nge mi fiti ekkewe technical me fori akkoten ekkewe steps an epwe tongeni tumwunu omw ewe PPI ren an esapw or chon access ngeni, esapw pwan or akseten ika katanon pisek nge eseor omw mwumwuta kopwe atai, peutuno, or ekkesiwinin, me katoun porous ita ururun esapw katou.
2. Ekkewe chok ir mi trained authorized ren ekkewe aramas iwe ina repwe wisen wanong me katon omw ewe PPI.
3. Itom ewe me ekkewe ekkoch PPI iwe ina esapw pwan pachenong non ewe HMIS report ra no ngeni ekkewe local, state ika national agencies nge eseor ar access ngeni HMIS.
4. Ekkewe aramas re nounou HMIS iwe ir mi pwan angei training ren pekkin tumwunun privacy me ir mi tipew ngeni ar repwe fiti ekkewe ennuke ren mwonomwonon metoch mwen ar repwe nounou ewe system.
5. Ren kapachetan ngeni WellSky system administrators re kan angang non ewe County support the use of the database. System admins repwe fori me epochokuna ewe ennuke sa fen awewei non ei taropwen esinesin ren an tumwunu omw ewe privacy ren porousom.

6. Met ewe Eochun Ach Ioni me Wau Porousom

Ewe porous ka awora iwe sa wanong non ewe HMIS iwe mi fokkun euehea an ewe role. Ee anisi ach eicommunity an epwe tongeni sopweno me awora ekkewe services en me ekkewe chochon non ach ei

community ouwa kan tingor. Ee fori an epwe eochuno coordination ren ekkewe services non meinisin ekkewe agencies iwe mi pwan tongeni epwe anisuk omw kopwe mwitir tour ngeni ekkewe services.

Ee pwan anisi kem an ampwe tongeni weweiti fite aramas ir mi need ekkei services non ach ei community me met sokkun ekkewe services ir mi need ren ekkewe sokopaten group ren aramas. lei met aa tongeni mwut ngeni kem::

1. Eochunon met sipwe pwari ren ewe osupwangen services me ekkewe sokkun aninis kich mi osupwangan non ach ei neni.
2. Sipwe achomwongu ekkewe services epwe kawor ren an sipwe tongeni tori met ewe ach ewe community mi an osupwangan.
3. Akkota, fori met epwe eochuno ren, me deliver ewe quality service.
4. Sipwe anomwu ekkewe statistics ren state me federal funders, ren chowean HUD.

7. Fori pwungun ennuhun ekkewe ekkoch ennuhun

Multnomah County mi fori pwungun ennuhun ren meinisin ekkewe ekkoch federal, state me local ren omw pwung ren omw ewe privacy. Porous ngeni noumw ewe souennuk ika pwe mi or omw kapas eis ren omw kewe pwung.

8. Privacy Notice Amendments

Ei Esinesinen Privacy & Security mi tongeni an epwe siwin. Ika pwe epwe, ekkena ekkesiwin mi tongeni an epwe apply ngeni meinisin ekkewe tichikin porous non ewe HMIS, pachenong ekkewe porous kich mi ioni akomw ewe mwen ei ekkesiwin.. Ika epwe or ekkesiwinin non ei Esinesin iwe epwe fiti ekkewe ennuhun seni ewe federal government. Ekkei ennuhun epwe tumwunu omw ewe privacy me aituk ifa usun nounoun ei men HMIS.

9. Website

Kich mi anomwu kapin ei esinesinen Privacy me Security, pachenong ekkewe kich mi wanong non fosun ekkis: <https://hsd.multco.us/hmis-links-for-providers/hmis-privacy-security-notice/>

10. Noun Nampa

Mak ngeni hmishelp@multco.us ren omw kopwe kapas eis ren ei taropwe ika mwochen tichikin porous ren HMIS ika omw ewe privacy.