



Homeless Services Department  
 Community Budget Advisory Committee Meeting Minutes  
 February 11, 2026  
 5:00 PM - 7:00 PM

[These minutes are subject to adjustment and approval by the CBAC]

Attendance:

Committee Members: Nicki Dardinger, Wendy Lear, Elizabeth Gilling, Amanda Garren, Katrina Malachowski, William Hodsoll, Cameron Foster, Lisa Drennan, Darius Yaw, Anisa Ali  
HSD & County Staff: Bill Boyd, Emily Nelson

Agenda Item	Discussion Points	
Welcome	Brief welcomes and introductions	
Approve the 1/26/2026 CBAC Meeting Minutes	<p>Committee approved the 1/26/26 meeting minutes using Fist to 5 consensus decision making tool</p> <ul style="list-style-type: none"> <li>● Nicki Dardinger - 5, Elizabeth Gilling - 5, Wendy Lear - 5, Amanda Garren - 5, Katrina Malachowski - 5, William Hodsoll - 5, Anisa Ali - 5, Darius Yaw - Abstain</li> </ul>	
Equity at HSD	<p>HSD Equity Manager reviewed HSD's Equity Values and Tools and how they apply to budget work.</p> <p>Q&amp;A</p> <ul style="list-style-type: none"> <li>● Is there a quick cheat sheet of the RELT (Racial Equity Lens Tool)? A: Yes, a RELT shorthand is available (see presentation slides)</li> <li>● Use the RELT elsewhere too!</li> <li>● Language from RELT can be used in the recommendations letter.</li> <li>● Does this presume all program offers have enough demographic info for analysis? A: Demographics are tracked at the program/contract level, but program offers often have multiple programs in it. Each program offer now includes an equity statement.</li> </ul>	

	<ul style="list-style-type: none"> <li>● It's tricky integrating performance measures in the budget review. CBAC can note in RELT that not enough info is available.</li> <li>● Is a program offer like an RFP? A: RFP (request for proposal) is an application put out when HSD has funding for a particular service vs Program offers, which are a summary of categories of like services.</li> </ul> <p>CBAC practiced using the RELT around a decision on a program offer from FY26 for collective learning.</p> <ul style="list-style-type: none"> <li>● Q: Are program offers generally vague around whether the program is culturally specific or serving communities of color, which can refer to a lot of different people with different needs? A: I think the new template has an equity statement built in, that will be expanded.</li> <li>● Has the intent of addressing disparities in homelessness and employment opportunities; I'd ask if they are serving people overrepresented in homelessness and are they culturally specific providers.</li> <li>● Would that be on the CBAC to do research to answer these questions in order to write the letter?</li> <li>● I'd hope the writer of the program offer would include the intent and information about what was achieved the previous year.</li> <li>● One thing missing is specific data/history about who is engaged in the program and the effectiveness and sustainability of the program. CBAC and legislators don't have time to get this data. <ul style="list-style-type: none"> <li>○ CBAC will probably only have time to do a RELT for the entire budget, not program offer by program offer. Also, sometimes a lack of data is data.</li> <li>○ 'What do we know' is an important question to dig into because the CBAC knows what HSD tells you. CBAC can ask HSD questions, and HSD answers to the best of its ability and in a timely manner.</li> </ul> </li> <li>● 'Who's going to be impacted by this' and how it aligns with the budget goals is something we looked at. If it's not, CBAC can ask itself what might we recommend instead?</li> </ul>	<p>FY2026 PO30600 used as an example for CBAC meeting exercise</p>
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	<ul style="list-style-type: none"> <li>○ If a disparity is created by this, then it wouldn't be aligned with the goal of reducing disparities.</li> <li>○ What the financial constraint is another thing to consider, in addition to alignment.</li> <li>● This was a good example of the work of applying a RELT; holding on to the tool's questions during the CBAC's work over the next few weeks.</li> </ul>	
<p>CBAC Recommendations Letter Template: review</p>	<p>HSD staff provided the CBAC with a template for their recommendations letter. See presentation slides.</p> <ul style="list-style-type: none"> <li>● Template is a guide; not a mandatory format</li> <li>● HSD staff will ask its finance team to recommend program offers for review which had significant changes in service funding</li> <li>● Letter is due March 6th</li> <li>● Recommend two letters, as was done last year</li> </ul>	
<p>Initial discussion: recommendations content to date</p>	<p>CBAC identified discussions held so far that may be included into the recommendations letter.</p> <ul style="list-style-type: none"> <li>● Impending fear of federal cuts</li> <li>● Adjustment in system goals/speak to the system goals</li> <li>● Describe what is successful</li> <li>● Ongoing struggle between the City and the County, and how can they work better together</li> <li>● Focus on Housing First/what's working with shelter/what's not working in the system</li> <li>● Increasing impact of criminalization on ability of people to leave homelessness</li> <li>● Supportive Housing Services (SHS) funds <ul style="list-style-type: none"> <li>○ Positive aspects of SHS</li> </ul> </li> <li>● Need to revise calculations for affordable housing</li> </ul>	
<p>Discussion: hybrid meetings</p>	<p>Based on the proposed meeting cadence, CBAC discussed which meetings its members would like to be hybrid (in-person with virtual attendance options).</p> <ul style="list-style-type: none"> <li>● Staff will attempt to book a recurring space at the Multnomah County building on Hawthorne.</li> </ul>	

Next Steps	Next Meeting: February 18, 2026 5p-7p <ul style="list-style-type: none"><li>• Tentative: Feb. 25th meeting will be virtual Q&amp;A/Discussion</li></ul>	
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