



# Homeless Services Department

Homeless Services Department  
Community Budget Advisory Committee Meeting Minutes  
January 26, 2026  
5:00 PM - 7:00 PM

[These minutes are subject to adjustment and approval by the CBAC]

## Attendance:

Committee Members: Nicki Dardinger, Wendy Lear, Elizabeth Gilling, Amanda Garren, Katrina Malachowski, William Hodsoll, Cameron Foster, Lisa Drennan  
HSD & County Staff: Bill Boyd, Malka Geffen, Antoinette Payne, Emily Nelson

Agenda Item	Discussion Points	
Welcome	Brief welcomes and introductions	
Approve the 12/15/2025 CBAC Meeting Minutes	<p>Committee approved the 12/15/25 meeting minutes using Fist to 5 consensus decision making tool</p> <ul style="list-style-type: none"><li>• Nicki Dardinger - 5, Elizabeth Gilling - 5, Wendy Lear - 5, Amanda Garren - 5, Katrina Malachowski - 5, William Hodsoll - 5, Cameron Foster - 5</li></ul>	
Check on alternative meeting availability	<p>Who could make Wednesdays 5p-7p work for meetings? This is to accommodate a CBAC member whose schedule changed</p> <ul style="list-style-type: none"><li>• Works for Wendy, Amanda, Wendy, William, Elizabeth, and Nicki, Cameron</li></ul>	
Engagement Summary & Review	<p>HSD staff reviewed input received from various stakeholders, including HSD CBAC, providers &amp; HSD staff on budget priorities (see presentation slides)</p> <ul style="list-style-type: none"><li>• Priorities mostly aligned between providers, staff, and CBAC</li></ul>	
Department Overview	<p>HSD staff reviewed HSD funded services and how they are represented in the budget (see presentation slides)</p> <ul style="list-style-type: none"><li>• When budget is released 2/13, you'll see program offers that fall into one of five areas</li><li>• Q: How many program offers are expected this year? A: 43; about a page and a half each to read</li></ul>	

	<ul style="list-style-type: none"> <li>• CBAC members will be guided through the program offers <ul style="list-style-type: none"> <li>◦ The transmittal letter will summarize the impacts</li> </ul> </li> <li>• We'll also look at equity considerations in budget decisions</li> <li>• Q: Portland Street Medicine gets HSD finding but seems like a Health Dept. recipient. A: some providers contract with multiple departments</li> <li>• Homeless Response System carries out the Homeless Response Action Plan for a Countywide approach, coordinating across departments and jurisdictions</li> <li>• Q: Where does HMIS (Homeless Management Information System) fit in? A: we are administrator of HMIS, which is required by HUD; HMIS is a major data source for our dashboards and reports</li> </ul>	
Budget Overview	<p>HSD staff reviewed the current budget context and preparations for developing the department budget (see presentation slides)</p> <ul style="list-style-type: none"> <li>• Budget is due to the chair on 2/6 and published on 2/13</li> <li>• Metro shares SHS forecast with the board and then HSD goes in front of the board to present its budget on 2/3</li> <li>• Don't have enough funding to sustain the system we built <ul style="list-style-type: none"> <li>◦ Only ongoing SHS revenue for future years</li> </ul> </li> <li>• Look for an email with more information on Friday</li> <li>• Q: Given anticipated cuts, were programs given guidance on how to reduce their budgets? A: Programs aligned with HSD policy goals are the ones we are trying to preserve to insure a functioning system; example: there is a placement component, services component, and rent assistance component to PSH</li> <li>• Q: How the uncertainty around HUD is being considered with the FY 27 budget? A: No change to HUD Continuum of Care (CoC) funds this year, which kicks the problem down the road to later this year and the next Notice of Funding Opportunity (NOFO); the majority of HUD funding goes directly to providers and Home Forward (our local housing authority)</li> </ul>	

	<ul style="list-style-type: none"> <li>○ Q: How should we prepare for that? Will providers need to remove DEI words? A: TBD; lawsuits are in play. HSD works with providers to assess risk and reprioritize funding sources for PSH in the community to mitigate impact. Our CoC Board supports the department and providers in this.</li> <li>● Q: What are the City vs the County and State's responsibilities for funding our community's homeless response? Is there a resource HSD can share with the CBAC to help understand what's in the department's purview? A: Yes, HSD will organize something for the CBAC</li> </ul>	
Budget Timeline, Milestones & Benchmarks	<p>HSD staff reviewed the upcoming budget season with key dates, what's due and particular outcomes (see presentation slides)</p> <ul style="list-style-type: none"> <li>● HSD staff will work with the CBAC chair to set up meetings to accommodate CBAC workload over the next five months</li> <li>● Board of County Commissioners has to approve the general budget in 4/23, but adjustments can be made until the budget is finalized a couple of months later</li> <li>● Q: How does the county anticipate state or Metro funding when deciding the budget? A: Each jurisdiction has its own timeline for their budget, so there is some timing misalignment; Metro's forecast will be shared on 2/3. The state's budget is on a biennium.</li> <li>● Q: Can we get all of our meeting dates on the calendar February through May? A: Yes <ul style="list-style-type: none"> <li>○ Can some be in-person? A: yes, hybrid</li> </ul> </li> <li>● Q: Will it be clear to CBAC which programs are cut? A: Yes, the transmittal letter should include that</li> </ul>	
Next Steps	HSD staff will check in with absent CBAC members about the change to Wednesdays	