

# ~ HMIS Privacy Notice ~

## Your Information and Your Rights

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We store the information we collect about you in a secure data system.

We use your information to help us better understand your needs, run programs, improve services and meet funding requirements. We only collect the information we need for these purposes.

We use the highest security standards to protect the information entered into the system. We follow all applicable laws.

If you let us, we will make your information in the system visible to certain people who work in the agencies with whom we collaborate. We share some information in the system regardless of consent.

You may not want your information to be visible to the other agencies in the system. If this is the case, please discuss this with a staff member. You will not be denied services, if you decline to share data.

You have the right to see your record and to ask that we correct it.

You have the right to file a complaint if you feel we have violated your rights or our responsibilities.

### **THIS IS NOT A COMPLETE STATEMENT OF YOUR INFORMATION RIGHTS.**

You can view a complete statement of your information rights. To do so, please ask a staff person for a copy of our *HMIS Privacy & Security Notice*. You may also view it at:

<https://johs.us/hmis-links-for-providers/hmis-privacy-security-notice/>

If you have questions or concerns about our data system and how it might affect you, feel free to talk with a staff member.

*Please let us know if you need this notice in another language.*