



Homeless Services Department
 Community Budget Advisory Committee Meeting Minutes
 November 24, 2025
 5:00 PM - 7:00 PM

[These minutes are subject to adjustment and approval by the CBAC]

Attendance:

Committee Members: Nicki Dardinger, Wendy Lear, Lisa Drennan, William Hodsoll, Elizabeth Gilling, Katrina Malachowski, Amanda Garren, Cameron Foster

Absent: Darius Yaw, Anisa Ali

HSD & County Staff: Bill Boyd, Malka Geffen, Anna Plumb

Agenda Item	Discussion Points	
Welcome	Brief welcomes and introductions	
HSD 101	<p>HSD Interim Director provided an overview of the Homeless Services Department's mission and structure:</p> <ul style="list-style-type: none"> ● HSD is the primary funder of homeless services in Multco; contracts with 80 local agencies that deliver services, including shelter, street outreach, and housing (Rapid Rehousing & Permanent Supportive Housing) ● Manage all data (HMIS) about homelessness in our community ● Administrator of Continuum of Care (CoC) funding from HUD ● Committed to racial equity and reducing disparity for those disproportionately affected by homelessness ● Joint Office of Homeless Services created in 2016 to unite services from City and County <ul style="list-style-type: none"> ○ Expanded significantly in 2021 after Metro's Supportive Housing Services (SHS) Measure ○ Guided by SHS Local Implementation Plan and Homeless Response Action Plan ○ Changed name to Homeless Services Department in 2025 	

	<ul style="list-style-type: none"> ● House 5,000 people every year; with Rapid Rehousing (RRH), which is up to 24 months assistance, >80% still housed 2 years later ● Shelters open 24-7, run more than 2000 shelter units, with case management and services (3600 units in community) ● Eviction prevention program done in partnership with Department of County Human Services (DCHS) ● Bring together resources from multiple funding sources <ul style="list-style-type: none"> ○ County general funds, state funding, some federal funding, some from City, and largest source is SHS bond ○ Seeing change in SHS bond revenue, which changes budget context for next year <p>Q&A Q: How do the City and County work together? A: We're not always aligned, but we try to plan and work together; both looking at significantly reduced budget next year</p>	
FY2027 HSD Budget - Context Setting	HSD Interim Director gave an overview of the financial forecast for FY2027 and budget implications for HSD (see presentation slides) <ul style="list-style-type: none"> ● Shared HSD historical funding context, as well as the department's FY 26 budget policy goals ● Currently going through priority setting with staff and providers for FY 27 ● Need to get budget more in line with our ongoing funding to support a holistic system <p>Q&A Q: How are we planning on keeping people in housing if we're not supplying employment services? A: We have some funding for employment services in our budget; it was reduced and brought back by the Board of County Commissioners. They are very important, and we may need to work with others in the community to see if there are other entities who can step in to support if we can't.</p>	

	<p>Q: I've been reading articles about a pot of funding found that was set aside for homeless services; how does that fit in with the budget?</p> <p>A: That pot is with the City; we don't have any authority over use of those funds; will probably use for housing placement out of their programs</p> <p>Q: Is this an opportunity for the County to make a case to the City that it would benefit the whole system to use those funds for placement out of shelter?</p> <p>A: Yes, it is an opportunity for collaboration</p> <p>Q: Portland may get way less CoC funding; is HSD doing scenario planning for that?</p> <p>A: Can't say if we can backfill everything, but we're doing a lot of smart planning. In a normal year we'd get 90% of the previous year's funding (\$36M), but this year only 30% can be used for Permanent Supportive Housing (PSH) and is competitive; we're looking with providers at swapping to fit the transitional housing focus of the CoC grant; applications are due Jan. 12, but we won't know what we're getting until May 2026</p> <p>Q: Does the City or County have plans to build housing in the 30%-60% AMI? A: County does services and City and Metro do housing; in new HRAP there is a goal for 30% and below housing (a lot of advocacy)</p> <p>Q: Why is HUD switching from PSH to Transitional Housing (TH)?</p> <p>A: ideological difference between administration and housing experts</p> <ul style="list-style-type: none"> ● Next week we will dig deeper into context, in the 2nd week of Dec. the department starts drafting its budget; an opportunity for CBAC to influence priorities for budget ● CBAC member who served in previous year explained to new members how CBAC has been asking for this earlier engagement <ul style="list-style-type: none"> ○ CBAC will see in Feb. when budget is published, how recommendations are applied ● Does HSD look at last year's CBAC letter for next year's budget? A: Good reminder to recirculate that guidance before next week's meeting 	
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	<ul style="list-style-type: none"> • Previous years we haven't talked about CoC funding, but this year the impact is enormous (1100 people in PSH) and maybe should discuss A: the funding we do get helps us manage/administer, but the bulk of funding goes straight to providers. We can provide more organized info about this next week. 	
<p>Approve the 10/28/2025 CBAC Meeting Minutes</p>	<p>Committee approved using Fist to 5 consensus decision making tool</p> <ul style="list-style-type: none"> • Lisa Drennan - 5, Nicki Dardinger - 5, William Hodsoll - 5, Elizabeth Gilling - 5, Katrina Malachowski - 5, Cameron Foster - 5, Wendy Lear - 5, Amanda Garren - 5 	
<p>CBAC Roles: Chair and CCBAC</p>	<p>HSD Staff reviewed roles of committee chair and representative to the Central CBAC, and upcoming selection process (see presentation slides)</p> <ul style="list-style-type: none"> • Opportunities for members to take on more responsibility and improve facilitation and leadership skills • Chair encourages participation while driving development and approval of letter <ul style="list-style-type: none"> ○ Chair presents to county board of commissioners ○ Can anticipate a few hours a month of work outside of CBAC meetings <p>Q&A</p> <p>Q: Is there a way to work with the chair to take the role on next year? A: we haven't done it yet, but we could do co-chairs or chair and chair-in-waiting</p> <p>Q: Did the current chair feel totally qualified when you jumped in? A: It was my third year and I had a lot of facilitation experience when I became chair; I'll be here to support the next chair and HSD staff also supports</p> <ul style="list-style-type: none"> • OCI provides a separate stipend for Central CBAC work, which takes place during the meetings <p>Q: Does this person come back and report to this CBAC? A: it's not a heavy expectation for report backs, but yes</p> <p>Q: Lisa is willing to serve</p> <ul style="list-style-type: none"> • HSD Staff shared nomination and selection process for Chair and CCBAC Rep (see slides) and asked members 	

	to be prepared to express interest at next week's meeting	
Inquiry from Community Member	<p>HSD Staff shared the inquiry from a community member who wants to communicate with CBAC members, and CBAC members provided the following feedback:</p> <ul style="list-style-type: none"> ● Note: participation on CBAC is public information (name and district) ● Would prefer communication take place in public forum and take their questions during CBAC meetings ● Could have a shared email address or use a community board <ul style="list-style-type: none"> ○ Staff would need to take public meeting rules into account ● Person can send their questions to staff ● A message will be sent to the person with the committee members' names and say CBAC wants to know their interest/questions and then decide next steps <ul style="list-style-type: none"> ○ Give them parameters if they are invited to a meeting 	
Next Steps	<p>Next meeting: 12/1/2025</p> <p>Following meeting (as needed): 12/15/2025</p> <ul style="list-style-type: none"> ● Please fill out survey after receiving more context at next Monday's meeting ● Search for new HSD director was reopened by County COO; in good hands during transitional period ● In-person and hybrid meetings will be considered going forward 	