



Homeless Services Department
Community Budget Advisory Committee Meeting Minutes
August 25, 2025
5:00 PM - 7:00 PM

[These minutes are subject to adjustment and approval by the CBAC]

Attendance:

Committee Members: Nicki Dardinger, Lisa Drennan, Nathan Williams, Cameron Foster, Wendy Lear

Absent: Amanda Garren, Darius Yaw, Anisa Ali, Daniel DeMelo

HSD & County Staff: Bill Boyd, Malka Geffen, Steven Ohl, Lori Kelley

Agenda Item	Discussion Points	
Welcome	Brief welcomes	
Review of FY2026 HSD Adopted Budget	<p>HSD Staff reviewed key points from adopted budget, pending changes to budget (see slides)</p> <ul style="list-style-type: none">• Q: What are one-time only funds being used for and where they came from? A: Will clarify; used for shelter backfilling, passthrough to other entities, etc. Staff will share a list.• Q: Was helpful to see budget by year; hope things stabilize after what seems like 2025's budget was the anomaly	
Review of FY 2027 CBAC activities	<p>HSD Staff shared key dates in upcoming budget engagement cycle</p> <ul style="list-style-type: none">• OCI's prediction of the year's scope of work• Q: At what point will CBAC be privy to the budget decisions the dept is making as part of their submitted budget? A: actual budget numbers cannot be released before they're officially publicly released; conversations with dept about our thinking and priorities happens Dec & Jan. The submitted budget and transmittal letter will be available in February. Don't want to emphasize	

	<p>the necessity to read program offers this year, but they'll also be available in Feb.</p> <ul style="list-style-type: none"> • Q: When will CIC still meet with the Chair's office? A: Don't know. Because of recent code changes, CBAC's letter is written to the Department director, who forwards it to the BoCC. CBAC will likely have 4-6 weeks between seeing the numbers and submitting the letter. <ul style="list-style-type: none"> ◦ Hope we get to the point when our feedback will be impactful; before decisions are made. ◦ Our convos in Nov, Dec, and Jan will be helpful to the dept in framing the dept's thinking. • Dept wants to give the CBAC followup about how committee's recommendations were used, hopefully in Sept or Oct. • Q: Is there a way to track recommendations that impact budget decisions (as immediate effect, buyback, or over time)? A: CBAC Letters are published, but the dept has not proactively shown how recommendations are influencing decisions, but should be getting better as the process has evolved. • Q: Can we have a better understanding of the work of the HRS advisory committee; did they put out a report last year? A: No, but we can do more to connect CBAC with the dept's other committees. • Q: Will there be a more defined process with Central CBAC? A: Central CBAC is part of the County code, so there will be a member of this CBAC involved. The CCBAC made recommendations for more CBAC structure and effectiveness. • Comment: We spent a lot of time digging into program offers, but I believe our CBAC could be having conversations beginning now re: types of services, accountability, etc., long before February. 	
CBAC discussion: topics or issues to bring to the CBAC	<p>CBAC Chair asked What are the things we want to know from HSD as we work on our recommendations?</p> <ul style="list-style-type: none"> • See outcomes of FY24-25 program offers 	

	<ul style="list-style-type: none"> • Continued needs in the community (gap analysis) • Data for projected budget cuts that were bought back and how impactful those were • HSD pilot programs - insights to how they're moving forward (or not) • New proposals/programs HSD is planning, before February • Hearing from other advisory bodies; an all-committee conference for sharing info and processes • Updates from SHS team re: LIP and HRS team re: HRAP • CBAC member should be in hiring committee for new Director • Hear from HSD leadership about services landscape, challenges, and wishes • Where HSD is sitting in political climate of the moment to understand its responses and responsibilities • Whether next year's budget will be shrunk, same, or larger as early as possible, even general ballpack • Continued updates about tax revenues out even further, since SHS is set to sunset in 2030 • Review of data dashboards available, how to access and use <p>HSD Staff asked what would be most helpful sooner than later</p> <ul style="list-style-type: none"> • One-time-only funded program funding answer • Chair would like to use first part of meetings for learning, and second part for responses to learning and recommendations • The committee would like data and gaps in Sept. • HSD may set expectations re: answering CBAC questions <ul style="list-style-type: none"> ◦ Can be more realistic about capacity, and better containing and prioritizing inquiries 	
UPDATE: CBAC recruitment	<p>HSD Staff shared information about CBAC recruitment (see slides)</p> <ul style="list-style-type: none"> • Chair expressed the desire for new members to attend the September CBAC meeting 	

	<ul style="list-style-type: none"> Q: Where is recruitment happening? Is it active? A: We have many folks interested now, so not looking for more candidates for our CBAC; OCI staff went to all four districts to promote, social media; HSD shared in its newsletter 	
Opportunity: Review new CBAC Member orientations	<p>HSD Staff shared CBAC Onboarding information (see slide for details)</p> <ul style="list-style-type: none"> Returning members are strongly encouraged (but not mandated) to attend the upcoming CBAC orientations Q: Is economic forecast a part of onboarding? A: Official forecast will come out in November 	HSD Staff will email registration link
Meeting stipends	<p>HSD Staff reviewed HSD stipend policy (see slides)</p> <ul style="list-style-type: none"> Came from valuing of lived experience and compensating that expertise Payments are Net 30 	
Next Steps	<p>Chair and HSD Staff will schedule Sept meeting ASAP</p> <ul style="list-style-type: none"> 9/22 or 9/23 Virtual 	