Frequently Asked Questions

Housing Move-In Date (HMID)

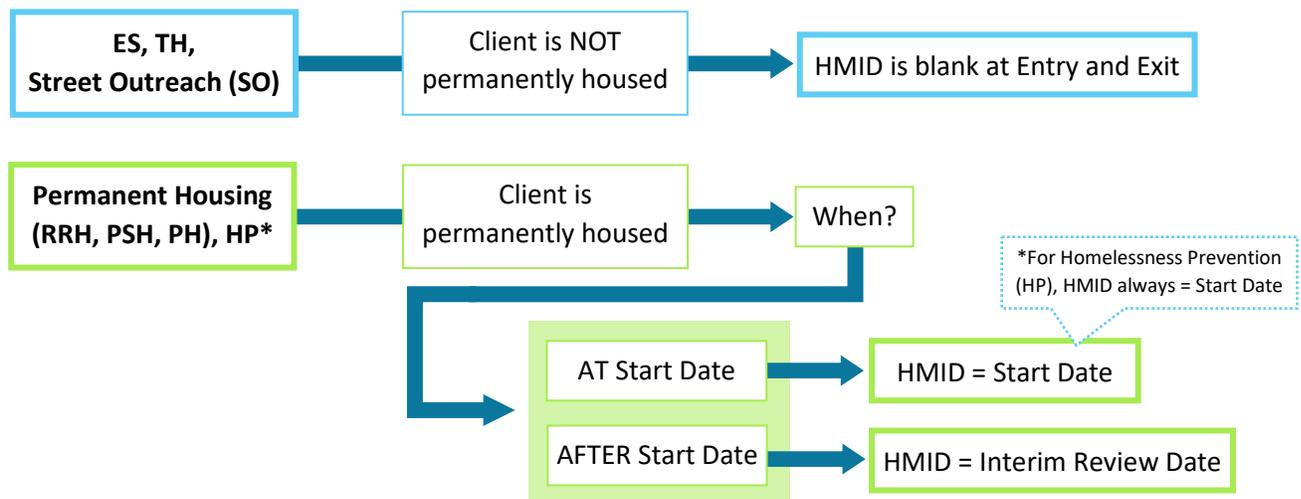➢ ## What is the Housing Move-In Date and why is it important?

The HMID is used to identify whether or not a client is permanently housed by referring to the **date the client physically moved in**. Since reducing the number of people in homelessness is central to why we collect data, the HMID is critical in order to signal a change between unhoused and housed. Contrary to the fill-in-all-blanks approach, **a blank HMID is *appropriate* and *necessary* for reporting that a client is unhoused**. A temporary situation, such as ES or TH, is not permanent housing. When updating, a blank HMID, when appropriate, is just as important as having the correct date when the client moves in.

➢ ## What projects need to review the HMID? What projects do not?

All housing and shelter projects are required to review the HMID. Historically, all clients with open entries as of 10/1/2017 (when HUD initiated the change) need to have an appropriate move-in date. Support Services Only (SSO), Coordinated Access, and all projects classified as "Other" do NOT need to update the HMID and should leave the value as is.

➢ ## How do I complete the HMID?

First, identify the project type and then follow the workflow.


```
ES, TH,                →    Client is NOT           →    HMID is blank at Entry and Exit
Street Outreach (SO)        permanently housed

Permanent Housing      →    Client is          →   When?
(RRH, PSH, PH), HP*          permanently housed

                            *For Homelessness Prevention
                            (HP), HMID always = Start Date

                            AT Start Date      →   HMID = Start Date
                            AFTER Start Date   →   HMID = Interim Review Date
```

➢ ## If a client exits from ES, TH, or SO to a permanent destination, do I fill in the HMID?

No, leave the HMID blank when recording an exit from ES, TH, or SO. If your next step is to create an entry into a PH provider, make sure that the **exit and subsequent start date do not overlap**.

➢ ## After a client is permanently housed, what can change?


```
Entry into PH  +  Housing Move-In Date  =  [house]  Now what?
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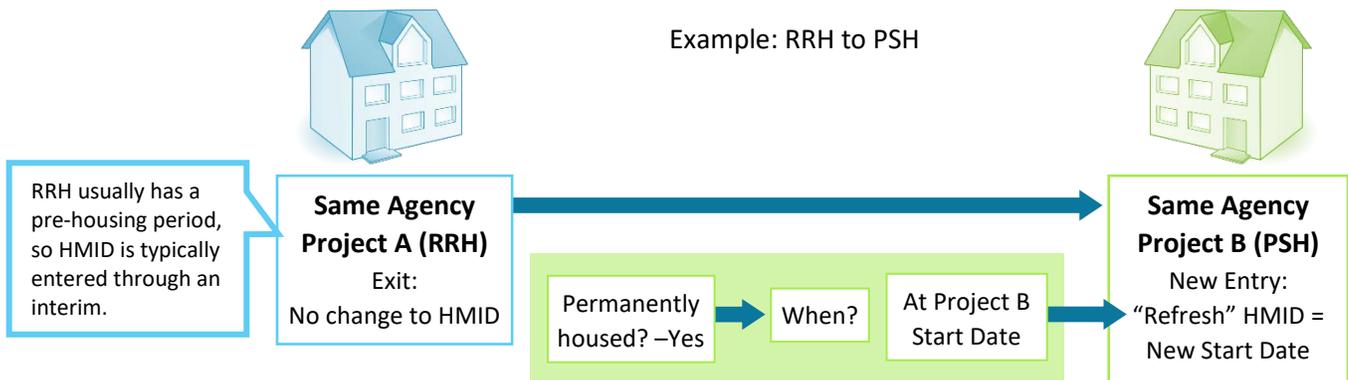
First and foremost, always follow your agency's workflow. There are nuances depending on the program. In the most common scenario, the **client moves to a new address**. Add an **interim review to update the address. Leave the HMID as is**.

Most other changes, such as moving to a different agency or funding source, will generally require an exit and a new entry. On the new start date, reassess "is this person still permanently housed?" If yes, **"refresh" the HMID in the new entry to match the new start date**. This applies as long as the **client does not lapse into homelessness for more than 7 days** during the transition. The HMID should always be on or after the start date in order to prevent reporting issues.

What changed?	Workflow	HMID	Address
Address	Interim	No change	Update
Agency	Exit + New Entry	Reassess	No change, unless address also changed
Grant/contract/fund	Exit + New Entry	Reassess	
Client exits program	Exit	No change	

Most common scenario, only update the address!

➤ **What is the general HMID workflow when going from RRH to another PH provider?**

Example: RRH to PSH

RRH usually has a pre-housing period, so HMID is typically entered through an interim.

Same Agency Project A (RRH)
Exit:
No change to HMID

Permanently housed? –Yes → When? → At Project B Start Date →

Same Agency Project B (PSH)
New Entry:
"Refresh" HMID = New Start Date

➤ **If I replace the HMID with a blank or a new value, will it erase the historical data?**

This is a very common question. Rest assured, **no, it will not erase the historical data**. After you save, you can verify the history by clicking the colored bar next to the response. In the event of a return to homelessness, a blank HMID is necessary to report that the client is no longer permanently housed. Using this historical data, reports can show **how many returns versus new instances of homelessness** occurred.

➤ **Is there a report I can use to review HMID?**

Yes, there are multiple reports available that allow you to view the HMID in different ways. Reports and the details here may be subject to change.

Report	Section/Tab	Comments
APR	22c RRH Length of Time between Project Start Date and Housing Move-in Date	Only project type = RRH. All other types, show "0". **If client has multiple RRH entries,** will report based on **most recently entered HMID that is in the reporting period and the latest start date in the reporting period.** If latest HMID < latest RRH start date, will show "Data not collected". No issues if HMID is entered ahead of time, as long as actual date is on or after start date. Older issues will not show if latest HMID has no issue.
ART 0260	Tab B – Assessment Detail	Vendor report. Merged cells are unfriendly to filtering in Excel.
ART Custom local version of 0260 *(under development)*	Client Details Tab	Filter-friendly, one row per record. HMID and completeness score.
ART Housing Move In Date for Open Housing/ Shelter Entries *(under development)*	HMID DQ	Tool report. Flags HMID that are before the entry date in red. If HMID is the same as start date but with an earlier timestamp, will also be flagged, but not an issue in the APR.
ART 0628 - HIC Supplement	Tab A, D, F	Uses a point-in-time date. Good for checking multiple RRH providers. Use Tab F "Count Client Unique ID" (Entries) minus Tab A "Count Client Unique ID" (Housed and has HMID) to see number of potentially missing HMIDs. Tab D shows HMID by client, with households.