



Community Budget Advisory Committee Meeting Minutes  
 January 25, 2024  
 4:00 PM - 6:00 PM  
 [draft]

Attendance:

*Board Members:* Daniel DeMelo, Nathan Williams, Danny Cage, Nicki Dardinger, Mallette Faherty

*Absent:* Sasha Burchuk (on leave), Christine Hermann

*JOHS & County Staff:* Bill Boyd, Antoinette Payne, Malka Geffen, Emily Nelson, Lori Kelley

Agenda Item	Discussion Points	Decision/Action
Welcome / Check-in	Brief welcomes First CBAC/JOHS meeting for the FY2025 budget process	
Confirm committee practices	<ul style="list-style-type: none"> <li>● Use of Modified consensus</li> <li>● Meeting recordings (not intended for public posting)</li> </ul>	present CBAC members consented to record the meeting
Review Meeting Guidelines	Review basic expectations for all participants in the meeting	
Introduction new CBAC members, and new JOHS staff	Welcome new members and staff, confirm timing of formal approval of new members by Board of County Commissioners	
Overview of JOHS	Brief and High level; limited review for current members and introduction for new members. Emphasis on opportunity for Q&A	
Leading with Race and Equity Work	Presentation and discussion about JOHS equity work, and how it shows up in budget processes & recommendations <ul style="list-style-type: none"> <li>● Set the tone for collective responsibility to equity-minded thinking in JOHS and its community advisory committees</li> <li>● Focus on institutional and structural racism to limit racial disproportionalities, as well as gender, ability, etc. intersectionalities</li> </ul>	Equity Manager and team can return for further training and/or conversation

	<ul style="list-style-type: none"> <li>● See meeting slides for presentation details</li> <li>● How did equity inform the CBAC process last year? <ul style="list-style-type: none"> <li>○ Did not inform the work enough; review of program offers was rushed with limited, binary data (served BIPOC at a certain rate - yes or no)</li> <li>○ After initial training, it was on us as individuals to apply an equity lens; would like it to be more of the group conversations and work</li> <li>○ This year, JOHS is asking each program offer to come with a Racial Equity Lens Tool (RELT); also used by JOHS executive team</li> <li>○ Q: Can CBAC get a number for racial outcome? A: JOHS staff can look for what's available in terms of progress over time but cautions that sometimes decreases in success is not indicative of program's progress; CBAC can apply equity when considering budget recommendations <ul style="list-style-type: none"> <li>■ Q: What has tracking looked like around use of the RELT? A: JOHS tracks its use across the department (in second year of using the tool), and it's now required with program offers, which can be used as communication of data consideration; program staff look at RELT as relates to outcomes</li> </ul> </li> </ul> </li> </ul>	
<p>Purpose of CBAC, expectations for this year's budget review process</p>	<p>Review guidance from County Chair,</p> <ul style="list-style-type: none"> <li>● Departments' CBACs convene Dec. 12, but this CBAC starting late January; need to start reviewing offers as soon as possible (will be posted publicly February 23rd)</li> <li>● CBAC Chair provided committee's context of last year's experience, and JOHS staff provided brief context for JOHS <ul style="list-style-type: none"> <li>○ CBAC members continued to meet over summer and into fall of 2023</li> </ul> </li> </ul> <p>Highlight OCI's engagement process for coming year</p> <ul style="list-style-type: none"> <li>● Concurrent, to improve CBAC processes</li> </ul>	
<p>Overview of the JOHS budget</p>	<ul style="list-style-type: none"> <li>● See budget presentation slides</li> <li>● JOHS staff reviewed FY24 budget for high-level understanding of funding sources and programs</li> <li>● Reviewed County budget process</li> <li>● Reviewed JOHS internal FY25 budget process &amp; key dates</li> </ul>	

	<ul style="list-style-type: none"> <li>● Q: What is ARP? A: The American Rescue Plan is a funding source, not its own program; ARP funding sunsets this FY, so won't be in FY25 budget</li> </ul>	
<p>Proposed Intergovernmental Agreement (IGA)</p>	<p>[Chair checked in about quorum requirements. County code says CBAC has 7 members; right now we have 5 appointed members, of which 3 are here. As a majority of the appointed members, we have a quorum. but as a majority of the total number of seats, we don't have a quorum. Chair asked which was correct. Staff replied that the two new members are functionally full participating members for this meeting, even though they have not gone through formal confirmation with the County Board of Commissioners.]</p> <p>Update and discussion on the proposed City/County IGA and related governance structure</p> <ul style="list-style-type: none"> <li>● Would establish a different body to take the role of the CBAC</li> <li>● Disappointing that this committee did not hear directly from a person about the proposal</li> <li>● Q: how do we access the present IGA? A: on City website (link below)</li> <li>● County/City are moving forward with the concept of Homeless Response System; still working on the details</li> <li>● Could ask commissioners what CBAC can advise on in this budget cycle that would be helpful if/when restructuring comes to pass <ul style="list-style-type: none"> <li>○ JOHS staff to keep CBAC posted about developments with the IGA</li> <li>○ CBAC are volunteers and want to do work that matters, with potential impact; JOHS values the CBAC's input through authentic engagement</li> </ul> </li> <li>● Q: What was the monetary impact of the CBAC's input on last year's budget? A: JOHS staff can look back at the recommendations. Q: I only saw the winter &amp; severe weather budget cut by \$25,000 - where did that money go, considering the outputs weren't different? A: We'll look into this.</li> </ul>	
<p>CBAC Chair selection and Central CBAC representative</p>	<ul style="list-style-type: none"> <li>● Review the role of Chair <ul style="list-style-type: none"> <li>○ Q: Does Central CBAC exist this year? A: Central CBAC does exist and is functioning, confirmed by OCI</li> <li>○ Q: Anyone can attend Central CBAC meetings? A: yes</li> </ul> </li> <li>● Accept nominees (by self or by peer)</li> </ul>	

	<ul style="list-style-type: none"> <li>○ Chair asked to be appointed to both roles again this year</li> <li>● Selection process (direct vote) <ul style="list-style-type: none"> <li>○ The committee voted in support of Daniel DeMelo to be CBAC chair</li> <li>○ The committee voted in support of Daniel DeMelo to be the JOHS representative on the Central CBAC</li> </ul> </li> </ul>	
Next Meeting:	<ul style="list-style-type: none"> <li>● Committee indicated availability: Mon &amp; Thurs 4-6</li> <li>● Explore in-person option</li> <li>● Next meeting in February</li> <li>● OCI orientation info to come</li> </ul>	
Links shared/discussed during the meeting	<p><a href="https://www.multco.us/multnomah-county/news/multnomah-county-office-community-involvement-announces-new-guidelines">https://www.multco.us/multnomah-county/news/multnomah-county-office-community-involvement-announces-new-guidelines</a></p> <p><a href="https://www.multco.us/multnomah-county/news/news-release-mayor-wheeler-chair-vega-pederson-propose-framework-3-year">https://www.multco.us/multnomah-county/news/news-release-mayor-wheeler-chair-vega-pederson-propose-framework-3-year</a></p> <p><a href="#">December 7 2023 JOHS IGA Presentation</a> (pdf)</p> <p><a href="#">City of Portland overview of IGA</a> (pdf)</p> <p><a href="https://www.portland.gov/wheeler/news/2023/12/6/mayor-wheeler-chair-pederson-propose-framework-3-year-extension-joint-office">https://www.portland.gov/wheeler/news/2023/12/6/mayor-wheeler-chair-pederson-propose-framework-3-year-extension-joint-office</a></p> <p><a href="#">City of Portland/City Council authorization of FY 2023-2024 IGA for JOHS</a></p>	